Charter Academy of the Redwoods

Minutes of the Regular Meeting of Tuesday, January 30, 2024

Redwood Academy of Ukiah

1. State Street, Ukiah

# I. Welcome and Opening

The meeting was called to order at 6:01 p.m. by Chairperson Boyce. Board members in attendance:

Sandra Boyce Yes

Rebecca Brown No

Rachel Donham No

Jay Joseph Yes

Kip Webb Yes

Elna Gordon, Selah Sawyer, and Caleb Cimmiyotti were present.

# On a first by J. Joseph and a second by K. Webb, the Board voted (3-0) to adopt the agenda.

President’s Report ~ Current enrollment is at 130 students. Enrollment for the 2023-2024 year is closed. Enrollment for next year has begun with priority enrollment for returning students this month. Open enrollment for new students will begin the end of February. SCA’s new staff member, Kim Allen, has taken over marketing on social media for SCA. She has a background in marketing and the posts seem to be getting attention. The school held a successful Honors Assembly two weeks ago. After school electives have begun. Archery is in full swing. They just had a competition, and have a couple coming up. The track team will begin practice in March. The staff are beginning to plan for next year. The organization is still looking for a full-time science teacher. However, it does not currently appear that any other positions will be available.

Secretary/Treasure’s Report ~ The cash in the county treasury is $4,205,383 compared to $3,174,780 last year at this time with no taxes or apportionment for January posted yet. For the end of the December combined cash was at $4,316,437, somewhat above the cash projections in the first interim of $4,145,338. As seen in the budget report, spending is largely where it should be, around 50%. There are some categories such as insurance which are fully paid and some categories, especially in the 5000 series, that will not be paid until near the end of the year which include contractual obligations with MCOE and oversight to UUSD. Next meeting the second interim report will be presented. It compare our P-1 reporting period to what is the project P-2 ADA. In addition, there will be some negative adjustments to the revenues, which will impact those budgets—Sequoia’s more so than Redwood’s.

Things at Redwood are going relatively smoothly overall. The school just had a successful Demonstration Night. The staff is gearing up for the WASC visit, which is slated to happen the week after next. Spirit week and the annual mock rock competition are happening on March 6th. Redwood’s current enrollment stands at 127 slightly down from 129 at this time last year.

Safety and Facilities Report ~ Sequoia has completed their fire sprinkler inspection and their fire system is now hooked up with Goodwill since they occupy the same building. A deposit has been given to redo the fire alarm system in the Junior Building. Deep Valley Security will be doing that work. It is anticipated that the total cost will be about $14,000. The gate at the entrance of the Redwood parking lot is done and now opens and closes automatically. The fairgrounds still needs to send an invoice for the school’s share of the materials cost. Exeter currently needs some flooring repaired. The staff is working on getting bids for that. Also, Wren Consterdine and her 7th graders are working in concert with MCOE to put some benches and flowers next to the restrooms on the RA campus.

##### Consent Items

1. On a first by K. Webb and a second by J. Joseph, the Board voted (3-0) to approve the minutes of the regular meeting of December 12, 2023.
2. On a first by K. Webb and a second by J. Joseph, the Board voted (3-0) to approve Board Resolution No. 02-23/24
3. On a first by K. Webb and a second by J. Joseph, the Board voted (3-0) to approve the 2022-23 SARCS.

##### Regular Meeting—Action Items

* 1. On a first by J. Joseph and a second by K. Webb the Board voted (3-0) to approve the Audit Report for the 2022-2023 fiscal year. (back-up)
  2. On a first by K. Webb and a second by J. Joseph the Board voted (3-0) to approve revisions to BP 401.6 detailing CAR’s leave policy.
  3. On a first by K. Webb and a second by J. Joseph the Board voted (3-0) to approve Redwood Collegiate Academy’s WASC Self-Study.

1. On a first by J. Joseph and a second by K. Webb the Board voted (3-0) to approve Board Resolution No. 03-23/24.
2. **Discussion Items**—
3. The board reviewed the mid-year LCAP updates and Budget Overviews for RCA and SCA.
4. **Board Training** —
   1. The board was directed to spend an hour independently reviewing previous trainings on the school website. Training time 01:00; total year to date is 01:00. The presentations are posted at [www.caredwoods.org](http://www.caredwoods.org) > Governance > Board Training.
5. **Public Comment For Items Not on the Agenda~** No member of the public requested to speak.
6. **Next Meeting**—The next regular meeting of the Board of Directors is scheduled for Tuesday, March 12, 2024 at 6:00 p.m. on the campus of *Redwood Academy of Ukiah*.
7. **Adjournment**— As acclaimed by the chair, the meeting was adjourned at 6:54 p.m.

Respectfully submitted,

Elna Gordon

Secretary

*For the Record:*

Before 6:00 p.m. on Friday, January 26, 2024, this meeting agenda was:

Hand-delivered with back-up to all five board members and both corporate officers and management staff;

Posted in the offices of *Redwood Collegiate Academy* and *Sequoia Career Academy*, and classrooms of Flower Building and Home Arts

Building,

Posted on the [www.caredwoods.org](http://www.caredwoods.org) governance channel; and

E-mailed to Scott Paulin