Charter Academy of the Redwoods

Minutes of the Regular Meeting of Tuesday, March 12, 2024

Redwood Academy of Ukiah

1. State Street, Ukiah

# I. Welcome and Opening

The meeting was called to order at 6:00 p.m. by Chairperson Boyce. Board members in attendance:

Sandra Boyce Yes

Rebecca Brown Yes

Rachel Donham No

Jay Joseph Yes @ 6:01

Kip Webb Yes

Elna Gordon and Caleb Cimmiyotti were present.

# On a first by R. Brown and a second by K. Webb, the Board voted (4-0) to adopt the agenda.

President’s Report ~ E. Gordon presented the report on behalf of S. Sawyer. Sequoia’s enrollment for next year is currently at 102 students, 93 returning students and 9 new students. This is 7 more than last year at this time. The school will need to add approximately 50 new students. All grades have openings currently. SCA will also continue outreach efforts. The schools will have a booth at the science fair this Saturday. Sequoia’s spirit week was last week and culminated with a wagon parade and Mock Rock Deluxe where students performed skits, dances and readings representing different movies. SCA has started ELPAC testing and will begin CAASPP testing near the end of April. In addition to testing the school, has some upcoming events. Student Success Day is Friday with students out at 12:15. That is also the last day of the quarter. The quarter 3 Honors Assembly will be held on April 3rd at 12:45 in the Fine Arts building. Finally, Showcase will be April 24th.

Secretary’s Report ~ Quarter 3 is ending this week with a student success day where students can make every effort to boost their quarter grades. The final Demonstration Night will be on April 4th. It will include encore spirit week mock rock performances as well as a Shakespeare performance that evening. Spirit week was last week and it was definitely spirited; other than mock rock, another highlight was the penny drive where students raised over $800 to go to RA’s food pantry. In April, along with Demonstration Night, grades 7, 8, and 11 will be completing state testing, giving EL students the ELPAC, and conducting an SAT administration for interested juniors. Other spring planning for Redwood involves multiple field trips, beginning with the senior trip to San Francisco over spring break, as well as the Bound programs which will run at the end of May after AP testing, and, of course, Prom, also in May. Currently the staff is working on preparing for next year, which includes finalizing calendars and schedules, as well as assessing incoming enrollment. At last count Redwood had 109 students enrolled for next year, so the school will need to enroll around 30 more students to open at a number that is close to pre-pandemic levels.

Treasurer’s Report ~ Current Budget Report and Cash in the County Treasury Report of 3/5/24 shows current cash of $4,199,534 compared to 3,332,889 posted last year at this time. According to the budget report, the expenses are at appropriate levels for this time of year and in line with the budget with the exception of the 4000 and 5000 series which are under budget. It is expected that the 5000 series will ultimately be on target as larger service contract fees are paid at the end of the year. The 4000 series may be adjusted at estimated actuals if there are not large end of the year materials purchases.

The representation letter from the auditors is in the packet for review as well as Charter Academy of the Redwoods tax return for 2022-2023. The administrative staff is accepting bids for the 2023-2024 audit and will make a decision before April 1st.

The Second Interim Report and revised budget are based on P-2 ADA predictions extrapolated from historic changes from P-1. Redwood’s ADA is lower than predicted at first interim, and Sequoia’s ADA is higher,so the current predictions reflect that.

The Governor has proposed 0.76% COLA for next year that still needs to be approved in June. Therefore, to continue the practice of conservative budgeting, there will not be any salary COLAs offered to staff next year. In the event that the state offers a larger COLA or the schools increase enrollment, this may be revisited.

Safety and Facilities Report ~ The installation of a new fire alarm system in the junior building and in the robotics building is in progress as well as the repair work to the Exeter floom. Wren Consterdine and the RA 7th graders continue to work with MCOE on some campus garden spots.

##### Consent Items

1. On a first by K. Webb and a second by R. Brown, the Board voted (4-0) to approve the minutes of the regular meeting of January 30, 2024 and the special meetings of January 30, 2023.

##### Regular Meeting—Action Items

* 1. Approval of Budget Revisions--On a first by K. Webb and a second by R. Brown the Board voted (4-0) to approve the 2023-2024 budget revisions for *Sequoia Career Academy* and *Redwood Collegiate Academy*.
  2. Approval of the Second Interim Report-- On a first by R. Brown and a second by J. Joseph the Board voted (4-0) to approve the 2023-2024 Second Interim Report for *Sequoia Career Academy* and *Redwood Collegiate Academy*.
  3. Approval of Salary Schedule Revisions--On a first by K. Webb and a second by R. Brown the Board voted (4-0) to approve the 2024-2025 salary schedule.
  4. Approval of Overnight Trips-- On a first by K. Webb and a second by J. Joseph the Board voted (4-0) to approve overnight trips Alameda (USS Hornet) and Avenue of the Giants for *Redwood Collegiate Academy* students.
  5. Approval of Proposition 28 Plans--On a first by R. Brown and a second by J. Joseph the Board voted (4-0) to approve the Proposition 28 Plans for *Redwood Collegiate Academy* and *Sequoia Career Academy*.
  6. Approval of the MOUs with UUSD for 2024-2025--On a first by K. Webb and a second by R. Brown the Board voted (4-0) to approve the MOUs for *Redwood Collegiate Academy* and *Sequoia Career Academy* for the 2024-2025 school year.

# Public Comment For Items Not on the Agenda~ No member of the public requested to speak.

1. **Next Meeting**— The next regular meeting of the Board of Directors is scheduled for Tuesday, May 7, 2023 at 6:00 p.m. on the campus of *Redwood Academy of Ukiah*.
2. **Adjournment**— As acclaimed by the chair, the meeting was adjourned at 7:12 p.m.

Respectfully submitted,

Elna Gordon

Secretary

*For the Record:*

Before 6:00 p.m. on Thursday, March 7, 2024, this meeting agenda was:

Hand-delivered with back-up to all five board members and both corporate officers and management staff;

Posted in the offices of *Redwood Academy* and *Accelerated Achievement Academy*, and classrooms of Flower Building and Home Arts

Building,

Posted on the [www.caredwoods.org](http://www.caredwoods.org) governance channel; and

E-mailed to Scott Paulin