



Sequoia Career Academy School Site Council

School Site Council

Sequoia Career Academy Main Campus

1031 N. State Street * Ukiah, CA 95482

(707) 463-7080

December 6, 2023, @ 2:00 p.m.

Welcome! The agenda is provided for this annual/organizational meeting of the School Site Council of *Sequoia Career Academy*. Business of the Council is limited to these items and is conducted to adhere to legal mandates in conformance with Council By-laws. If you wish to speak or present written comments, please notify the chairperson. A copy of any items that are identified as “back-up” is available upon request.

I. Welcome

A. Welcome to the School Site Council 2023-2024/Call to Order/Roll Call of Elected

B. Adoption of Agenda

II. Annual/Organizational Meeting - Action Items

A. Approval of Minutes of the October 4, 2023 meeting – Council members are requested to approve the minutes of the last meeting. (back-up)

III. Discussion and Reports

A. Review of LCAP

IV. Public Comment for Items Not on the Agenda—The Council reserves 10 minutes for members of the public to address the Board on items not on the agenda and within its jurisdiction.

V. Next Regular Meeting - Wednesday, February 7, 2024, @ 2:00 p.m. @ SCA Main Campus.

VI. Adjournment

Sequoia Career Academy School Site Council

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Sequoia Career Academy Main Campus

1031 N. State Street * Ukiah, CA 95482

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October 4, 2023 @ 2:00 p.m.

Welcome! The agenda is provided for this annual/organizational meeting of the School Site Council of *Sequoia Career Academy*. Business of the Council is limited to these items and is conducted to adhere to legal mandates in conformance with Council By-laws. If you wish to speak or present written comments, please notify the chairperson. A copy of any items that are identified as “back-up” is available upon request.

I. Welcome and Training

- A. Welcome to the School Site Council 2023-2024
- B. Call to Order
- C. Roll Call of Members **Reyna-Parent, Ron-Teacher, Brian-12th Grade, Alana-Teacher, Katrina-Admin, Melinda-Admin**
- D. Adoption of Agenda **Alana-motioned, Ron-seconded the motion, the vote was unanimous**
- E. Training by the Principal regarding actions required of the School Site Council

II. Annual/Organizational Meeting - Action Items

- A. Election of Officers
 - The Council is requested to elect a chairperson and vice-chairperson/secretary to serve until the next organizational meeting.

Katrina was self-nominated for the Secretary/Vice-Chairperson position and Alana seconded the motion, the vote was unanimous

Ron was nominated by Brian for the Chairperson position and Katrina seconded the motion, the vote was unanimous

- B. Approval of Minutes of the February 1, 2023 meeting
 - Council members are requested to approve the minutes of the last meeting. (back-up) **Katrina motioned to approve the minutes and Alana seconded the motion, the vote was unanimous**
- C. Adoption of Calendar 2023-2024
 - The Council is requested to approve October 4, 2023, as the date of the annual and organizational meeting and December 6, 2023, and February 7, 2024, at 2:00 p.m. as meeting dates. **Katrina motioned to approve the minutes and Brian seconded the motion, the vote was unanimous**
- D. Review and Adoption of Title I Parent Involvement Policy
 - The Council is requested to review the Charter Academy of the Redwoods Parent Involvement policy and revise it as needed to adopt for the school. (back-up) **Alana motioned to approve the minutes and Brian seconded the motion, the vote was unanimous**

III. Discussion and Reports

- A. Review of state performance data

65 of the 92 students tested were not up to standards, we are now on a “watch” and in a CSI mode (Comprehensive Support and Improvement) as we did worse than UUSD –October is interim testing and then official testing comes in Spring-many factors contribute, but testing is a BIG factor. We will continue to provide incentives to encourage kids to TRY on the test---there should not be any disruption to learning this year, so we are hopeful that we will not have such low test scores again. It was brought to our attention that students often rush through the test to have free time when finished. This is not allowed, as only a reading book can be accessed after the test is completed. Teachers will be notified that they are not allowed to give free time after the test. They can only permit AR Reading.

- IV. Public Comment for Items Not on the Agenda**—The Council reserves 10 minutes for members of the public to address the Board on items not on the agenda and within its jurisdiction. **There were no public comments**
- V. Next Regular Meeting** - Wednesday, December 6, 2023, @ 2:00 p.m. @ SCA Main Campus.
- VI. Adjournment** **Katrina motioned to adjourn and Brian seconded the motion, the vote was unanimous**

Sequoia Career Academy LCAP Outline-DRAFT

2023-2024

Goals:

1. Improve the school's average score in ELA and math as measured on CAASPP to be above state average.
2. Increase number of students with a post-secondary career plan.
3. Increase the rate of unconditional promotions to the next grade
4. Foster a positive school climate

5. Adopt additional practices/curriculum that support the strengths, well-being, and success for unduplicated pupils.

Actions to Achieve Goals:

1. **Ongoing purchase and implementation of standards-aligned curriculum, materials, equipment and activities. (#1, 3, 4)**
 - All curriculum, novels, workbooks, items for experiments, microscopes, calculators, etc. (LCFF)
 - All academic field trips and activities (LCFF)
2. **Provide technology access (hardware and software) and support for school operation and instructional use (#1, 2, 3, 4)**
 - All tech services (LCFF)
 - All software programs (LCFF)
 - All hardware for students and staff including computers, projectors, Chromebooks, printers, copiers, etc. (LCFF)
 - 5% Principal (LCFF)
 - 10% of Co-Executive Director (LCFF)
3. **Provide professional development on PD days or meetings, trainings, and collaborations to support curriculum alignment, improve instruction, and create a positive school climate (#1, 2, 3, 4)**
 - All PD on and off-campus costs including registration, staff time, and substitutes (Title II then Ed. Effectiveness, then LCFF)
4. **Continue to improve school activities that support a positive school climate (#1, 2, 3, 4)**
 - Honor Assembly costs (rental, paper, employee time) (AM)

- Promotion costs (rental, decorations, paper, cakes, awards, employee time) (AM)
 - All costs associated with assemblies, school events, and Spirit Week (AM)
 - Family Fun Night costs (AM)
 - Showcase costs (AM)
 - Community building field trips for students including staff, sub costs, field trip costs (AM)
 - School celebrations of success including staff, sub costs, field trip costs (AM)
 - Contracts with local organizations to provide enrichment activities and mental health services. (AM)
 - 19% of Academic Services Coordinator (LCFF)
 - 5% of Advisors for SEL curriculum implementation (ESSER/ Learning Recovery)
 - SEL curriculum (ESSER Learning Loss/ Learning Recovery)
 - MTSS training (Other state funding/MTSS grant)
5. **Provide after-school help hour conducted by the teacher, after-school tutorials, and after-school enrichment. (#1, 3, 4)**
- 3% of teachers' time (ESSER Learning Loss/ Learning Recovery)
 - 4-6 After school program in line with the ELOP (ELOP)
 - After school tutorial four times a week-4 hours Sr. Instructional Assistant (ESSER Learning Loss)
 - After-school electives (ESSER/ ELOP)
6. **Provide course recovery program (#1, 2, 3)**
- 18% of Academic Services Coordinator (LCFF)
 - Course recovery software (LCFF)
7. **Continue Student Service Coordinator to plan academic and career field trips and speakers; provide grade monitoring and lunch tutorial; provide support for financial aid and scholarship applications; provide support for post-secondary applications. (#1, 2, 3, 4)**
- 20% of Academic Services Coordinator (LCFF)
8. **Develop a career-focused educational program by continuing to offer a CTE pathway, dual enrollment courses on campus, career exploration classes, and college courses at Mendocino College. (#2, 3, 4)**

- All of CTE teacher (36% of Co-Executive Director) and class materials, curriculum costs **(LCFF)**
 - All Mendocino College Fees and book costs **(LCFF)**
 - 9% of Principal's time **(LCFF)**
 - 5% of Academic Services Coordinator **(LCFF)**
 - Staff cost-business Spanish class (9% of Wilson), Life Skills (Bethany), College/Career Advisement (11th and 12th-grade advisement teachers) **(LCFF)**
9. **Provide free breakfast and lunch to all students. (#1, 3, 4)**
- Cost to WC/food **(LCFF)**
 - 4 hours of Campus Aid/Instructional Asst. time for transport **(LCFF)**
 - 5% of Campus Aid/Instructional Asst. time **(LCFF)**
 - 10% of Office Assistant's time **(LCFF)**
10. **Provide safety provisions and equipment needed for on-campus learning. (#4)**
- Cost of staff and supplies for antigen testing **(AM)**
 - PPE costs **(AM)**
 - Supplemental cleaning costs **(AM)**
11. **Provide summer school and expanded grade 4-6 summer program. (#1, 3, 4)**
- All staff supplemental costs **(LCFF)**
 - ELOP summer program **(ELOP)**
12. **Provide attendance monitoring and supports (#1, 2, 3, 4)**
- 10% of Principal's time **(LCFF)**
 - 15% of Coordinator of Operations **(LCFF)**
13. **Administer benchmark assessments including CAASPP Interims and Summatives, STAR Reading and STAR math, and the ASVAB. (#1, 3)**
- 0.5% teacher time per core class that takes the interims (60 hours) **(ESSER Learning Loss/ Learning Recovery)**
 - 2% of Principal for set up, reporting, etc **(ESSER Learning Loss/Learning Recovery)**
 - 5% cost of Renaissance Learning **(ESSER Learning Loss/ Learning Recovery)**

14. **Targeted counseling regarding grades and post-secondary options for low income pupils, ELL, foster and RFEP students. (#1, 2, 3, 4)**
 - 20% of Academic Services Coordinator (LCFF)
15. **ELPAC testing and ELD instruction through small group pull-out. (#1, 3)**
 - 18% of English teacher (LCFF)
16. **ELD support in English class. (#1, 3)**
 - All English classes (LCFF)
17. **Provide tutor to support EL, foster, and socioeconomically disadvantaged students.(#1, 3, 4)**
 - Instructional Assistant (LCFF)
18. **Provide embedded tutorial periods within the regular school day to support student success in all classes. (#1, 2, 3, 4)**
 - Tutorial teachers (Title I, IV)
19. **Provide Special Education program.(#1, 2, 3, 4)**
 - SPED teacher (SPED pass-through and the LCFF)
 - SPED paraprofessional (SPED pass-through and the LCFF)
 - SPED materials (SPED pass-through and the LCFF)
 - Contract services for a school psychologist, school nurse, counseling, and any other necessary services. (SPED pass-through and the LCFF)
20. **Hire temporary part-time intervention teacher to provide intervention support using research-based curriculum as part of the CSI plan. (#1)**
21. **Provide new course options/curriculum that will bolster unduplicated pupils educational options/exposure/success (#5)**
 - 9% of Ethnic Studies teacher's time (Equity Multiplier)
 - 36% of new CTE pathway teacher's time (Equity Multiplier)
 - Additional SEL software i.e. Thrively (CSI/Equity Multiplier)
 - Increase sports offerings and improve fitness facilities (Equity Multiplier)

Note: Bolded actions are designated as contributing to improved/increased services for unduplicated EL, Foster, and socioeconomically disadvantaged.